CAPITAL PROJECT SHEET

Please note that this capital project sheet will be appended to the relevant Committee Report in the November cycle, therefore everything you put in the form will be shown in the public domain.

Project Name & Location *(Enter a meaningful title for the project and provide details of the location of the project)*	Replacement of Car Park Ticket Machines
Project Category • Essential (E) • Service failure (SF) • Service improvement (SI)	Service Failure
Project Lead Officer	Karen Bomford
Project Description *(Clearly set out what the overall purpose and main aims of the project are)*	The existing car park ticketing machines are very old and frequently have coin jams resulting in a high level of customer dissatisfaction and complaints. Additionally because the current machines are so old the card reading facility on them will be obsolete on 1st July 2018 as it will no longer conform to PCI DSS 3.1, this will result in the machines being unable to take credit or debit card payment. This proposal is to replace existing ticket machines in all the councils off street car parks with new machines that can take more modern forms of payment, which customers now expect, such as contactless. this will improve reliability, and consequently revenue to MDC, reduce officer time in emptying the machines, increase customer satisfaction and reduce the amount of time spent on dealing with complaints! The new machines would still have the ability to take credit or debit cards and coins. There are 23 machines which need replacing. The revenue from the machines is over £1m per annum. If the Capital project is not approved a revenue growth bid of £23k will be required to update the software on the currents machines
Project Start Date *(Month and year)*	Apr-18
Project Completion Date *(Month and year)*	Sep-18
Resource Implications *(Identify what resources are needed (i.e. staff time, contractor resources))*	Staff time for procurement process. Contractor to undertake works. Staff time to check works.
Picture *(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))*	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source
	£	£	£	£	
2017/18					
2018/19	115,000	*-23,000			
2019/20					
2020/21					
TOTAL	115,000	-23,000	0	0	0
No additional revenue budget required for this project					

*Revenue growth budget bid of £23,000 not required if this is approved.

Describe links to Corporate Goals *Corporate goals:* *1) Helping communities to be safe, active and healthy* *2) Protecting and shaping the District* *Creating opportunities for economic growth and prosperity* *4) Delivering good quality, cost effective and valued services* *5) Focusing on key projects*	This project links to the corporate goal of delivering good quality cost effective and valued services.
Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc.)	No
Are there Health & Safety implications? If so, please state	no
Is this part of a statutory obligation? If so, state how	no
Is the project contractually committed in any way? If so, please describe	no
Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details	no